



Tri-Valley Regional Occupational Program

1040 Florence Road, Livermore, CA 94550

Ph. (925) 455-4800 - Fax (925) 449-9126

JOINT POWERS GOVERNING BOARD
Regular Board Meeting of May 2, 2018
5:00 p.m. Closed Session
6:00 p.m. Open Session

THE MISSION OF TRI-VALLEY ROP IS TO:

- *Educate and train a broad spectrum of students by providing a bridge of opportunity connecting school to continuing education and career.*
- *Support and guide the development of life and career skills valued by business, industry, colleges, and society.*
- *Provide an environment of continuous program improvement, responsive to the changing needs of students, employers, and industry.*
- *Educate all students, including Adults in Correctional Facilities, to acquire the skills, attitudes and values needed to find and retain jobs, to be socially responsible, and to make positive contributions to their families and the community.*

JOINT POWERS GOVERNING BOARD
MEETING PROCEDURES

Members of the public are encouraged to attend meetings of the Board. Individuals may address the Board regarding items *on* the agenda during the agenda item or, for Closed Session items, prior to Board adjournment into Closed Session. To address the Board regarding an item that *is* on the agenda, please complete a **blue speaker card** and submit it to the Administrative Assistant **prior** to Call to Order of the meeting or prior to the agenda item you wish to address. This allows the Board Chairperson to divide the available time among speakers.

Speakers may address the Board under agenda item **5.0, PUBLIC COMMENT**, regarding items of public interest within the Board's jurisdiction but are *not* on the agenda. Speakers should complete a **yellow speaker card** and submit it to the Administrative Assistant **prior** to Call to Order. By law, the Board may listen to comments, but may not enter into discussion nor take action on any item not on the agenda. Time is limited to 3 minutes per speaker and 20 minutes per subject matter.

JOINT POWERS GOVERNING BOARD

Dan Cunningham, Chairperson
925-808-1084
cunninghamdan@dublinusd.org
Member District: Dublin USD

Valerie Arkin, Vice Chairperson
(925) 352-8386
varkin@pleasantonusd.net
Member District: Pleasanton USD

Chuck Rogge, Trustee
(925) 447-1604
rogge.lvjUSD@isp.com
Member District:
Livermore Valley Joint USD

Julie Duncan, Superintendent
(925) 455-4800 x 106
jduncan@tvrop.org
Secretary to the Governing Board

www.tvrop.org

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1. **CALL TO ORDER / ROLL CALL – 5:00 p.m.**

2. **PUBLIC COMMENT** on posted closed session items only

3. **ADJOURN TO CLOSED SESSION - Pursuant to Government Code §54957 & §54957.6**
 - 3.1 **Public Employee: Discipline/Dismissal/Release/Leave/Employment**
 - 3.2 **Public Employee Performance Evaluation**
Title: Superintendent

4. **RECONVENE IN OPEN SESSION – 6:00 p.m.**
 - 4.1 **Flag Salute - Pledge of Allegiance**
 - 4.2 **Approval of the Agenda**
Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.
 - 4.3 **Announcement of Any Reportable Action Taken in Closed Session**

5. **PUBLIC COMMENT**

At this time, members of the public may address the Board regarding matters not on the agenda but within the Board’s jurisdiction. (For items that *are* on the agenda, the opportunity for public comment will be presented during each agenda item.) Speakers should submit a speaker card to the Administrative Assistant prior to the Call to Order: a *yellow card* for items not on the agenda and a *blue card* to speak during an agenda item. Time is limited to 3 minutes per speaker and 20 minutes per topic.

6. **RECOGNITIONS**
 - 6.1 **Recognition of Kelly Mogliefsky, TVROP Teacher of the Year**

7. **CONSENT CALENDAR**

The Consent Calendar is for items that require the approval of the Board, but are routine in nature. The Board acts upon these items in one vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon separately under Deferred Consent Items.

CONSENT – MOTIONS

 - 7.1 **Approval of Minutes from the Regular Board Meeting of March 7, 2018**
The Board will consider approving minutes from the March 7, 2018 Board Meeting.
 - 7.2 **Approval of Bill and Salary Reports – March 1 – April 30, 2018**
The Board will consider the approval of Bill and Salary warrants which show the District’s

operating and salary expenditures for the prior two months.

7.3 Approval of Purchase Order Summary - March 1 - April 30, 2018

The Board will consider the approval of the purchase order summary which shows encumbrances of District funds for the prior two months.

7.4 Approval of MOU with PUSD for Middle College Coordinator

As part of the Consent Calendar, approve the MOU with Pleasanton Unified School District (PUSD) for the 2018 - 2019 school year.

8. DEFERRED CONSENT ITEMS

Items that are pulled from the Consent Calendar to be addressed individually will be discussed and acted upon at this time.

9. INFORMATION / ACTION ITEMS

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

9.1 Course Offerings for 2018 - 2019 - information

Staff will provide an update on scheduling and enrollment for 2018 - 2019.

9.2 Approval of Personnel Document #050218 - action

The Board must act on all issues regarding employees of the TVROP. The Personnel Document specifies each area, to include new hires, resignations, retirements and vacancies.

10. SUPERINTENDENT'S REPORT

Superintendent Duncan, will report on recent meetings, activities, and/or legislation.

11. BOARD MEMBER REPORTS

Board members may wish to report on their recent activities.

12. ANNOUNCEMENTS

- The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, June 20, 2018.

13. ADJOURNMENT

JD/as



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
JOINT POWERS GOVERNING BOARD MEETING
May 2, 2018

CONSENT CALENDAR – MOTION – 7.1

AGENDA ITEM:

7.1 – Approval of Minutes from the Regular Board Meeting of March 7, 2018

RECOMMENDED ACTION:

As part of the Consent Calendar, approve the presented minutes.

BACKGROUND:

The minutes from the Regular Board Meeting of March 7, 2018 are presented for Board Approval.

FISCAL IMPACT:

None

SUPPORTING DOCUMENTS:

- Draft Minutes of March 7, 2018 Regular Board Meeting



Tri-Valley Regional Occupational Program

1040 Florence Road, Livermore, CA 94550

Ph. (925) 455-4800 - Fax (925) 449-9126

JOINT POWERS GOVERNING BOARD

Minutes of the Regular Board Meeting of March 7, 2018

5:30 p.m. Closed Session, 6:00 p.m. Open Session

1. CALL TO ORDER / ROLL CALL – 5:30 p.m.

Chairperson Cunningham called the March 7, 2018 meeting of the Joint Powers Governing Board of the Tri-Valley Regional Occupational Program to order at 5:30 p.m.

Roll Call/Establishment of Quorum

- Dan Cunningham, Chairperson
- Chuck Rogge, Vice Chairperson
- Valerie Arkin, Trustee
- Julie Duncan, Secretary to the Board

2. CONVENE TO ANNUAL ORGANIZATIONAL MEETING OF THE BOARD – 5:30 p.m.

2.1 Election of Board Chairperson for 2018

Mr. Rogge nominated Mr. Cunningham, Mr. Cunningham accepted to serve as Chairperson for 2018.

2.2 Election of Board Vice Chairperson for 2018

Mr. Rogge nominated Ms. Arkin, Mr. Cunningham seconded, Ms. Arkin accepted to serve as Vice Chairperson for 2018.

3. PUBLIC COMMENT on posted closed session items only - None

4. ADJOURN TO CLOSED SESSION - Pursuant to Government Code §54957 & §54957.6

4.1 Public Employee: Discipline/Dismissal/Release/Leave/Employment/Retirement

5. RECONVENE IN OPEN SESSION – 6:00 p.m.

5.1 Flag Salute - Pledge of Allegiance

5.2 Approval of the Agenda

Superintendent Duncan noted two blue sheet items; item 10.1, page 39 and item 10.2 Personnel Document date correction.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Arkin	3	0	0	0

5.3 Announcement of Any Reportable Action Taken in Closed Session

Chairperson Cunningham reported; in closed session, the Board took action to release employee #A if required conditions are not met by March 19, 2018 pursuant to Education Code sections 44830 and 45034 and directs the Superintendent or designee to deliver appropriate legal notices.

6. PUBLIC COMMENT - No public comment.

7. RECOGNITIONS

- 7.1 Recognition of Ava Moniz, Dublin High School, Criminal Justice Academy Student**
 Superintendent Duncan recognized Ava Moniz and commended Nakisha Harris, Instructor, for the relationship building that has occurred with the Alameda County Sherriff's Office and Las Positas College. Ava has become an ambassador for Tri-Valley ROP and the Criminal Justice Academy. At the December 7th TEC meeting, Ava received an award from Captain Carroll with ACSO for her outstanding achievement, participation and citizenship. Superintendent Duncan played the video from the meeting.

8. CONSENT CALENDAR

CONSENT - MOTIONS

Mr. Rogge requested to vote on 8.1, Approval of Minutes from the Regular Board Meeting of December 6, 2018, separately, as Vice Chair Arkin had not yet been seated at the date of meeting. .

8.1 Approval of Minutes from the Regular Board Meeting of December 6, 2018

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Cunningham	2	0	1	0

8.2 Approval of Bill and Salary Reports – December 1 – February 28, 2018

8.3 Approval of Purchase Order Summary – December 1 – February 28, 2018

8.4 Acceptance of Donations

8.5 Authorization to Surplus Equipment

8.6 Approval of Memorandum of Understanding with Member Districts' for Transition Specialist Services for 2018-2019

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Arkin	3	0	0	0

CONSENT - RESOLUTIONS

8.7 Resolution No. 2017-18.8, Board Members' Signature Card

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Arkin	Cunningham	3	0	0	0

9. DEFERRED CONSENT ITEMS - None

10. INFORMATION / ACTION ITEMS

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

10.1 Approval of the Second Interim Report - action

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Arkin	Rogge	3	0	0	0

10.2 Approval of Personnel Document #030718 - action

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Arkin	3	0	0	0

10.3 Middle College Program - Information

Superintendent Duncan updated the Board on the results of the Member Districts' Board Meeting presentations and the 13-0 district approval of the Middle College Program being added to the TVROP budget as part of the Member District contribution.

Superintendent Duncan distributed an update on the recruitment, application and enrollment. The application closed February 9th. February 24th was the Accuplacer Orientation, Strategies for placement tests and a writing assignment administered by our own Kelly Mogliefsky. Interviews will begin March 8th at Dublin High School. Interviews are at the following schools on these dates:

- Granada, March 13th
- Livermore, March 15th
- Amador, March 20th
- Foothill, March 22nd
- Village, Valley, Vineyard, Del Valle & makeup, March 23

The interview panels will consist of a Middle College Instructor, an administrator from TVROP and/or a counselor from the High School or Las Positas

The cohort selection will begin April 3rd and notifications on April 6th. On May 5th, all new students will register.

11. CORRESPONDENCE

Chairperson Cunningham reviewed the following correspondence;

- California State Controller's Office, Certification of FY 2016-17 Audit
- Alameda County Office of Education, 2017-18 First Interim Report

12. SUPERINTENDENT'S REPORT

Superintendent Duncan distributed her report and described the new outline and how it is written in line with the Superintendent's Goals for 2017-2018.

- Thanks to Amy Robbins, Director of College and Career Readiness, for her assistance, TVROP is now on Facebook; and our new website, which is ADA compliant, is working out well, thanks to Heather Morelli, Coordinator Program Services.
- Ms. Morelli presented about TVROP classes at each high school during Counseling lunches at. More student representatives from classes are accompanying her to promote programs and we are finding that it helps the counselors understand more of what our classes really are and the early numbers are showing growth.
- Student Ambassadors are presenting at events such as the ELAC meeting on March 8th at Granada.

- Ms. Robbins, in partnership with DHS Head Counselor, Caroline Rubio, presented to Dublin USD and over 200 families attended. Ms. Robbins reported on the presentation on College Readiness, including Growth Mindset. There was a great turnout, as people were even standing outside listening. Parents in attendance had students ranging from kindergarten through high school. Parents had many questions about TVROP, Middle College, articulation and more.
- Marketing – Continually updating our branding and purchased new pop up banners and stands for the lobby and Career Centers to display materials.
- Nakisha Harris, Criminal Justice Academy Instructor completed articulation for PE for the Criminal Justice Academy, bringing the total possible articulation units for the course to 16.
- Tami Raaker was awarded California DECA Advisor of the Year.
- CATEMA, the Community College credit by exam system shows, 1068 students registered at Las Positas and 1162 students at Chabot Colleges. If students receive a B or better they will receive their units, there is a possibility of about 4,500 college units to be awarded.
- Adult Education (AE) Programs: all adult records that needed to be retained have been turned over to Pleasanton Unified for safekeeping. TVROP has been granted another \$56,125 in Carl D. Perkins funding. Dublin AE is doing an IT Essentials course. Pleasanton AE is doing a Construction Trades prep skill course and Livermore AE is looking into a Customer Service Program. Please encourage your AE Principals to work with Fred Rutledge to spend those funds by 6/30/18.
- CTE Hearing/meetings: attended February 7th meetings with Ms. Robbins and Amy Miller, Trustee DUSD. Met with Catharine Baker and Tom Glazer and School Services of California. On February 21st was the actual CTE hearing and both sides of the aisle added that they had never seen so much bipartisanship. AB1743 has been recently amended to reflect a one to one match of 500 million annually ongoing.
- Escape Financial software will be implemented in the summer and Ms. Robbins, Ms. Spalasso and I will be attending training in April and May, Ms. Spalasso has already attended payroll and HR training.
- Presented to Innovation Tri-Valley.
- Attended a LVJUSD Labor Agreement Board Workshop.
- Met with Roanna Bennie, Interim College President. Middle College offices will be moving due to all the construction. Great relationships have formed due to this collaboration.
- Ms. Robbins announced that Amy Brown, Middle College Coordinator and Superintendent Duncan will be honored at Casa Real for the ACSA Region 6 Award Banquet on June 21st.

13. BOARD MEMBER REPORTS

None

14. ANNOUNCEMENTS

- The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, May 2, 2018.

15. ADJOURNMENT

There being no further business, Chairperson Cunningham adjourned the meeting at 6:48 p.m.

Original Signed

Submitted,

Julie Duncan
Secretary to the Board

*Approved and entered into the proceedings
of the Board this 2nd day of May, 2018.*

Daniel Cunningham, Board Chairperson

DC:JD:as



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
 JOINT POWERS GOVERNING BOARD MEETING
 May 2, 2018

CONSENT CALENDAR – MOTION – 7.2

AGENDA ITEM:

7.2 – Approval of Bill and Salary Reports – March 1 – April 30, 2018

RECOMMENDED ACTION:

As part of the Consent Calendar, approve the presented bill and salary warrants.

BACKGROUND:

Bill and salary warrants are presented to the Board for ratification under the Consent Calendar at each regular JPGB meeting. The attached list of bill and salary warrants shows payment of the District’s operating and salary expenditures for the past two months. All of the warrants have been approved by the Alameda County Office of Education.

FISCAL IMPACT:

Operating expenditures were \$248,055.22 and payroll related expenditures were \$517,781.95.

SUPPORTING DOCUMENTS:

- Warrant Disbursement Chart

WARRANT – DISBURSEMENTS	March 2018	April 2018	TOTAL FOR PERIOD
PAYROLL RELATED	\$262,004.75	\$255,777.20	\$517,781.95
BOOKS/SUPPLIES	\$26,164.97	\$1,626.16	\$27,791.13
SERVICES	\$98,269.36	\$121,994.73	\$220,264.09
TOTAL	\$386,439.08	\$379,398.09	\$765,837.17

- Transaction Listing March 2018
- Transaction Listing April 2018

SORT ORDER: Major Ob

SELECT Object Detail: 1000-5999

	Sort Value	Sort Level Description	Sort Level	Type	Debit	Credit	Net
	=====	=====	===	=====	=====	=====	=====
**	Total 1000	By Major Object	(1)	DR-CR	180,680.70	3,468.90	177,211.80
**	Total 2000	By Major Object	(1)	DR-CR	39,726.27	0.00	39,726.27
**	Total 3000	By Major Object	(1)	DR-CR	45,889.15	822.47	45,066.68
**	Total 4000	By Major Object	(1)	DR-CR	26,642.81	477.84	26,164.97
**	Total 5000	By Major Object	(1)	DR-CR	151,069.62	52,800.26	98,269.36
		** G R A N D T O T A L **		DR-CR	444,008.55	57,569.47	386,439.08

SORT ORDER: Major Ob

SELECT Object Detail: 1000-5999

	Sort Value	Sort Level Description	Sort Level	Type	Debit	Credit	Net
	=====	=====	===	=====	=====	=====	=====
**	Total 1000	By Major Object	(1)	DR-CR	195,813.42	26,967.27	168,846.15
**	Total 2000	By Major Object	(1)	DR-CR	42,807.17	0.00	42,807.17
**	Total 3000	By Major Object	(1)	DR-CR	49,395.98	5,272.10	44,123.88
**	Total 4000	By Major Object	(1)	DR-CR	7,788.93	6,162.77	1,626.16
**	Total 5000	By Major Object	(1)	DR-CR	122,256.77	262.04	121,994.73
		** G R A N D T O T A L **		DR-CR	418,062.27	38,664.18	379,398.09



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
JOINT POWERS GOVERNING BOARD MEETING
May 2, 2018

CONSENT CALENDAR – MOTION – 7.3

AGENDA ITEM:

7.3 – Approval of Purchase Order Summary –March 1 – April 30, 2018

RECOMMENDED ACTION:

As part of the Consent Calendar, approve the Summary of Purchase Orders, as presented.

BACKGROUND:

A summary of purchase orders is presented for Board approval under the Consent Calendar at each regular JPGB meeting and includes the purchase orders generated during the period since the last regular Board meeting. By issuing Purchase Orders the District is setting aside, or encumbering, funds for a specific purpose.

FISCAL IMPACT:

Total funds encumbered for this period are \$134,590.88

SUPPORTING DOCUMENTS:

- Purchase Order Descriptive Summary, March 2018
- Purchase Order Descriptive Summary, April 2018

LIVERMORE VALLEY JOINT UNIFIED SCHOOL DISTRICT

PURCHASE ORDER DESCRIPTIVE SUMMARY

<u>PO #</u>	<u>VENDOR NAME</u>	<u>REQUESTED BY</u>	<u>OBJECT DESCRIPTION</u>	<u>DATE</u>	<u>AMOUNT</u>
R18238	UNA MAS MEX GRILL	PERERA/HUNKEN/TVROP	Materials & Supplies	03/15/2018	143.07
R18239	AMAZON.COM CORPORATE CREDIT	RUTLEDGE/HUNKEN/TVROP	Materials & Supplies	03/15/2018	44.48
R18240	CALIF DECA	RAAKER/HUNKEN/DECA	Travel & Conferences	03/15/2018	1,670.00
R18241	ALAMEDA COUNTY DEPUTY SHERIFF'S	RUTLEDGE/HUNKEN/TVROP	Contracted Services	03/15/2018	25,000.00
R18242	SOUTHWEST AIRLINES	RAAKER/HUNKEN/DECA	Travel & Conferences	03/15/2018	327.00
R18243	DEL VALLE HIGH SCHOOL	SPALASSO/HUNKEN/TVROP	Materials & Supplies	03/15/2018	390.00
R18244	VISTAPRINT	DUNCAN/HUNKEN/TVROP	Materials & Supplies	03/15/2018	496.03
R18245	JACKETBACK EMBROIDERY	HARRIS/HUNKEN/TVROP	Contracted Services	03/15/2018	323.05
R18246	CREATIVE IMAGING	RAY/HUNKEN/TVROP	Contracted Services	03/15/2018	500.00
R18247	QES COMPUTERS	NYSWONGER/HUNKEN/TVROP	Contracted Services	03/15/2018	524.40
R18248	OPEN GATE INC	RUTLEDGE/HUNKEN/TVROP	Contracted Services	03/15/2018	1,000.00
R18249	QES COMPUTERS	NYSWONGER/HUNKEN/TVROP	Non-Cap Technology Equip	03/15/2018	654.41
R18250	FRONTIER USA INC	MORGAN/HUNKEN/TVROP	Travel & Conferences	03/15/2018	308.60
R18251	SOUTHWEST AIRLINES	MORGAN/HUNKEN/TVROP	Travel & Conferences	03/15/2018	594.48
R18252	PLEASANTON UNIFIED SCHOOL DIST	RUTLEDGE/HUNKEN/TVROP	Contracted Services	03/15/2018	636.71
R18253	AMAZON.COM CORPORATE CREDIT	RUTLEDGE/HUNKEN/TVROP	Materials & Supplies	03/15/2018	1,014.06
R18254	WHITECASTLE TOURS	NYSWONGER/HUNKEN/TVROP	Travel & Conferences	03/15/2018	1,251.60
R18255	WHITECASTLE TOURS	WOODWORTH/HUNKEN/TVROP	Travel & Conferences	03/15/2018	1,289.20
R18256	CALIF DECA	NELSON/RAAKER/HUNKEN/TVROP	Travel & Conferences	03/15/2018	1,670.00
R18257	CLARK COLLEGE	NYSWONGER	Travel & Conferences	03/15/2018	249.00
R18258	AMAZON.COM CORPORATE CREDIT	RUTLEDGE/HUNKEN/TVROP	Materials & Supplies	03/19/2018	3,930.54
R18259	OFFICE DEPOT	MARSHALL/HUNKEN/TVROP	Materials & Supplies	03/19/2018	24.09
R18260	PLEASANTON UNIFIED SCHOOL DIST	RUTLEDGE/HUNKEN/TVROP	Contracted Services	03/19/2018	4,048.37
R18261	DISNEYLAND RESORT	RAAKER/HUNKEN/TVROP	Materials & Supplies	03/19/2018	4,793.00
R18262	U-HAUL INTERNATIONAL INC	SPALASSO/HUNKEN/TVROP	Rental - Property	03/20/2018	1,855.00

Grand Total: 52,737.09

LIVERMORE VALLEY JOINT UNIFIED SCHOOL DISTRICT

PURCHASE ORDER DESCRIPTIVE SUMMARY

<u>PO #</u>	<u>VENDOR NAME</u>	<u>REQUESTED BY</u>	<u>OBJECT DESCRIPTION</u>	<u>DATE</u>	<u>AMOUNT</u>
R18263	MEDINA, JAFET	RUTLEDGE/HUNKEN/TVROP	Materials & Supplies	04/05/2018	140.00
R18264	AMAZON.COM CORPORATE CREDIT	BROWN/HUNKEN/TVROP	Materials & Supplies	04/05/2018	722.89
R18265	ALAMEDA COUNTY OFFICE OF EDUCATION	SPALASSO/HUNKEN/TVROP	Dues & Memberships	04/05/2018	100.00
R18266	GAEL'S CATERING DUBLIN HIGH SCHOOL	SPALASSO/HUNKEN/TVROP	Materials & Supplies	04/05/2018	750.00
R18267	INNOVATION TRI-VALLEY	DUNCAN/HUNKEN/TVROP	Travel & Conferences	04/05/2018	65.00
R18268	ACSA REGION VII	DUNCAN/HUNKEN/TVROP	Travel & Conferences	04/05/2018	220.00
R18269	QES COMPUTERS	NYSWONGER/HUNKEN/TVROP	Materials & Supplies	04/05/2018	348.51
R18270	SNAP-ON TOOLS	WOODWORTH/HUNKEN/TVROP	Materials & Supplies	04/05/2018	500.28
R18271	JOSTENS INC	RAY/HUNKEN/TVROP	Materials & Supplies	04/05/2018	891.48
R18272	CALIF DECA	DENHARTOG/HUNKEN/TVROP	Travel & Conferences	04/05/2018	850.00
R18273	THE LA HOTEL DOWNTOWN	RUTLEDGE/HUNKEN/TVROP	Travel & Conferences	04/05/2018	945.01
R18274	NATIONAL ASSOCIATION OF JOB TRAINING	HUNKEN/TVROP	Travel & Conferences	04/05/2018	739.00
R18275	GAN, BENG WOON	DENHARTOG/HUNKEN/TVROP	Travel & Conferences	04/05/2018	502.55
R18276	QES COMPUTERS	NYSWONGER/HUNKEN/TVROP	Materials & Supplies	04/17/2018	273.02
R18277	PROJECT SEARCH	RUTLEDGE/HUNKEN/TVROP	Travel & Conferences	04/17/2018	450.00
R18278	SALSBURY INDUSTRIES	SPALASSO/HUNKEN/TVROP	Materials & Supplies	04/17/2018	646.10
R18279	AMSTERDAM PRINTING & LITHO COR	SPALASSO/HUNKEN/TVROP	Materials & Supplies	04/17/2018	750.00
R18280	QES COMPUTERS	NYSWONGER/HUNKEN/TVROP	Materials & Supplies	04/17/2018	376.91
R18281	US BANK	SPALASSO/HUNKEN/TVROP	Materials & Supplies	04/17/2018	650.00
R18282	HILTON HOTEL	NYSWONGER/HUNKEN/TVROP	Travel & Conferences	04/17/2018	928.00
R18283	SOUTHWEST AIRLINES	NYSWONGER/HUNKEN/TVROP	Travel & Conferences	04/17/2018	880.51
R18284	HOMEWOOD SUITES BY HILTON	NYSWONGER/HUNKEN/TVROP	Travel & Conferences	04/17/2018	1,147.13
R18285	SOUTHWEST AIRLINES	NYSWONGER/HUNKEN/TVROP	Travel & Conferences	04/17/2018	191.96
R18286	HOLIDAY INN EXPRESS	LANG/HUNKEN/TVROP	Travel & Conferences	04/17/2018	1,107.81
R18287	ADOBE SYSTEMS INC	NYSWONGER/HUNKEN/TVROP	Licensing agreements	04/17/2018	119.88
R18288	LAS POSITAS COLLEGE	RAY/HUNKEN/TVROP	Contracted Services	04/20/2018	647.52
R18289	OFFICE DEPOT	PAVON/HUNKEN/TVROP	Materials & Supplies	04/20/2018	350.00
R18290	WESTIN	RUTLEDGE/HUNKEN/TVROP	Travel & Conferences	04/20/2018	912.24
R18291	US BANK	SPALASSO/HUNKEN/TVROP	Materials & Supplies	04/20/2018	2,000.00
R18292	AMAZON.COM CORPORATE CREDIT	RUTLEDGE/HUNKEN/TVROP	Materials & Supplies	04/20/2018	2,818.66
R18293	WASTC - WESTERN ACADEMY SUPPORT &	NYSWONGER/HUNKEN/TVROP	Travel & Conferences	04/20/2018	3,490.00
R18294	SOUTHWEST AIRLINES	MARSHALL/HUNKEN/TVROP	Travel & Conferences	04/20/2018	236.96
R18295	DOUBLE TREE HOTEL	DUNCAN/HUNKEN/TVROP	Travel & Conferences	04/20/2018	410.00
R18296	BAY AREA AIR QUALITY MANAGEMENT	SPALASSO/HUNKEN/TVROP	Fees & Assessments	04/20/2018	622.00
R18297	QES COMPUTERS	RUTLEDGE/HUNKEN/TVROP	Materials & Supplies	04/20/2018	11,510.59
R18298	MCKINNEY, MILDRED	RUTLEDGE/HUNKEN/TVROP	Consultants	04/20/2018	5,000.00
R18299	LIVERMORE ADULT ED SCHOOL	RUTLEDG/HUNKEN/TVROP	Contracted Services	04/20/2018	6,000.00
R18300	ALAMEDA COUNTY DEPUTY SHERIFF'S	RUTLEDGE/HUNKEN/TVROP	Contracted Services	04/20/2018	1,500.00
R18301	OPEN GATE INC	RUTLEDGE/HUNKEN/TVROP	Contracted Services	04/20/2018	2,500.00
R18302	QES COMPUTERS	RUTLEDGE/HUNKEN/TVROP	Materials & Supplies	04/20/2018	23,008.05
R18303	QES COMPUTERS	RUTLEDGE/HUNKEN/TVROP	Materials & Supplies	04/20/2018	6,551.73

Grand Total: 81,853.79



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
JOINT POWERS GOVERNING BOARD MEETING
May 2, 2018

CONSENT CALENDAR – MOTION – 7.4

AGENDA ITEM:

7.4 – Approval of MOU with PUSD for Middle College Coordinator

RECOMMENDED ACTION:

As part of the Consent Calendar, approve the MOU with Pleasanton Unified School District (PUSD) for the 2018 – 2019 school year.

BACKGROUND:

Coordinating Council has requested a continuance of shared service performed by Amy Brown, a PUSD employee serving in the capacity of Middle College Coordinator for the 2018 – 2019.

FISCAL IMPACT:

Contracted Service, including salary and benefits, for \$156,400 shall be included in the 2018 – 2019 budget

SUPPORTING DOCUMENTS:

- MOU for Amy Brown to serve as 2018 – 2019 Middle College Coordinator (PUSD approved April 17, 2018)

**AGREEMENT FOR SERVICES OF AN ADMINISTRATOR
between the
PLEASANTON UNIFIED SCHOOL DISTRICT
and
TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM**

This Agreement (hereinafter "Agreement") for the services of an Administrator is by and between the Pleasanton Unified School District (hereinafter "District"), and the Tri-Valley Regional Occupational Program (hereinafter "TVROP"). The District and TVROP are hereinafter referred to collectively as "parties."

**A.
RECITALS**

1. Amy Brown ("Brown") is currently employed by the District.
2. The TVROP desires to utilize Brown during the 2018-19 school year as Coordinator, Middle College, at a 1.0 FTE for the TVROP, and the District has agreed to allow Brown to accept this assignment for the 2018-19 school year.
3. The District and TVROP enter into this Agreement in order to allow Brown to serve as an Administrator for the TVROP, while remaining a District employee.

**B.
TERMS AND CONDITIONS**

The District and TVROP agree:

1. **Term of Agreement**

a. **Term**

This Agreement shall commence on July 1, 2018 and shall end on June 30, 2019.

2. **Provision of Administrator**

For the term of this Agreement, the District shall make Brown available to serve as an Administrator for the TVROP.

3. **Employee Status**

While serving as an Administrator for the TVROP, Brown shall remain an employee of the District for the purpose of receiving compensation, retirement benefits, state mandated requirements and other employer provided benefits.

4. Direction and Control

When performing duties as Administrator for the TVROP, Brown shall be under the direction and control of the TVROP.

5. Duties of Administrator for the TVROP

a. As Administrator for the TVROP, Brown shall perform duties and responsibilities as set forth by the TVROP.

6. Compensation and Benefits

a. TVROP shall reimburse the District for the actual cost of the salary and statutory benefits paid to Brown in 2018-19 in accordance with Exhibit "A" (2017/2018 PUSD Management/Confidential Salary Schedule) for Brown's position as a Coordinator, Middle College, at a 1.0 FTE, 215 days. The salary is currently calculated for 2018-19 as:

\$ 129,483	Salary Step 3
\$ 1,300	Master's Stipend
\$ 23,967	Statutory Benefits (18.51%)
<u>\$ 1,600</u>	Employer Paid APT Health Benefits
\$ 156,400	Total (Estimated)

b. Reimbursement to the District shall be monthly for service provided to TVROP by Brown @\$13,033.33 (Estimated) invoiced monthly.

c. Brown shall earn ten (10) days of sick leave per school year.

7. Complaints

Any and all allegations or complaints, whether formal or informal, made to the District against Brown relating to her services as Administrator for the TVROP, shall be disclosed to the TVROP. Likewise, any and all allegations or complaints, whether formal or informal, made to the TVROP against Brown relating to her services as Administrator for the TVROP, shall be disclosed to the District. By agreeing to serve as Administrator for the TVROP, and agreeing to accept the terms and conditions of this Agreement, Brown authorizes both the District and the TVROP to disclose any allegations or complaints, whether formal or informal, and the results of any investigation(s) to one another.

Upon receipt of an allegation or complaint, the District and the TVROP shall determine whether the District or the TVROP will be the primary agency to investigate the concern. Nothing in this Paragraph shall prohibit the District from investigating any allegation or complaint it chooses to investigate. Following an investigation of an allegation or complaint, the TVROP may, at its sole discretion, either terminate this Agreement,

pursuant to Paragraph 8 below, or take other appropriate action. Nothing set forth in this Paragraph shall prohibit the District from imposing appropriate discipline upon Brown while serving as an Administrator for the TVROP as an employee of the District.

8. Termination of Agreement

This Agreement may be terminated by the TVROP, at any time and with or without cause by the TVROP. Termination of this Agreement during the year shall not affect the TVROP's obligation to reimburse the District for the full year of costs associated with Brown's employment for that year.

9. Entire Agreement

This Agreement constitutes the entire agreement between the parties and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may only be amended or modified by an agreement in writing signed by all the parties.

10. Waiver

None of the provisions of this Agreement shall be considered waived by either party unless such waiver is specified in writing.

11. Severability

Should any provision of this Agreement be held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall continue in full force and effect.

12. Governing Law/Venue

This Agreement shall be governed by the laws of the State of California. Venue shall be in Alameda County.

13. Execution

By executing this Agreement, the District and TVROP acknowledge that they have carefully read, and agree to be bound by, all terms and conditions contained in this Agreement.

14. Notices

Formal notices, communications or demand to a party shall be sufficiently given if either (a) personally delivered, (b) mailed by registered or certified mail, first class postage prepaid, return receipt requested, to the principal office of TVROP or to the District, or (c) delivered by Federal Express or other reliable private express delivery service to the principal office of TVROP or to the District, as follows:

If to TVROP: Julie Duncan
TVROP, Superintendent
1040 Florence Road
Livermore, CA 94550

If to the District: Julio Hernandez
Pleasanton Unified School District, Asst. Superintendent
4665 Bernal Avenue
Pleasanton, CA 94566

15. Counterparts

This Agreement may be executed in identical counterparts, each of which shall constitute a duplicate original.

16. Indemnification

Each Party shall indemnify, defend, and hold harmless each other Party, its board, employees and representatives from any and all costs incurred in any administrative or civil action related to actions or omissions related to performance under this Agreement. This indemnification shall apply wherever any such cost arises in whole or in part from the negligent, wrongful or willful acts or omissions of the indemnifying party, its employees, agents, subcontractors, independent contractors, consultants or other representatives. This indemnification shall extend to include, but not be limited to attorneys' fees and costs of defense, and any administrative or judicial decision requiring a Party to provide money or services. This indemnity provision shall survive the term of this Agreement.

PLEASANTON UNIFIED SCHOOL DISTRICT

TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM

By: 
Julio Hernandez, Assistant Superintendent

By:-----
Julie Duncan, Superintendent

Dated: 4-17-2018 -----

Dated: -----

I, Amy Brown, agree to serve as a TVROP Administrator, and agree to the terms and conditions set forth in this Agreement.

Dated: -----

Amy Brown

PLEASANTON UNIFIED SCHOOL DISTRICT
2017- 2018 MANAGEMENT/CONFIDENTIAL SALARY SCHEDULE
Effective July 1, 2017 -June 30, 2018

EXHIBIT A

Classification/Management	UR	Work Year	Salary					
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Senior Director, Student Programs & Services	20	220	144,071	146,951	149,891	152,886	155,948	164,184
Senior Director, Student Services	20	220	144,071	146,951	149,891	152,886	155,948	164,164
Senior Director	1	220	144,071	146,951	149,891	152,886	155,948	169,064
Principal, Grades 9-12	2	220	141,674	144,509	147,398	150,346	153,363	166,422
Principal, Grades 6-8	4	216	134,397	137,084	139,827	142,623	145,476	148,385
Director	3	220	134,492	137,184	139,926	142,721	145,577	148,490
Principal, Grades K-5	7	210	127,140	129,666	132,278	134,926	137,624	140,374
Principal, Alternative Education	8	216	130,148	132,751	135,410	138,116	140,878	143,696
Director of Adult Education & Summer Programs	5	212	126,703	129,238	131,823	134,466	137,147	139,892
Coordinator, Career Tech & Apprenticeship								
Vice Principal, Grades 9-12	12	210	126,372	127,879	130,439	133,047	135,707	138,422
Coordinator, Alternative Programs	6	210	123,990	126,472	129,000	131,580	134,212	136,896
Coordinator	11	210	123,991	126,472	129,001	131,580	134,213	136,896
Coordinator, Special Projects	10	216	126,943	129,481	132,073	134,712	137,406	140,154
Coordinator, Extended Day Academic Intervention Program								
Coordinator, Assessment								
Assistant Director, Clinical Services								
Assistant Director	18	220	129,896	132,492	135,144	137,846	140,602	143,414
Program Director TV/TIP	19	216	126,944	129,481	132,071	134,711	137,408	140,166
Coordinator 2	9	190	111,553	113,785	116,060	118,381	120,749	123,164
Vice Principal, Grades 6-8	13	207	119,787	122,184	124,626	127,118	129,662	132,264
Coordinator, PBIS Grant	17	207	118,646	121,021	123,441	125,909	128,429	130,997
Vice Principal, Alternative Education								
Vice Principal, Grades K-5	16	200	112,307	114,550	116,842	119,161	121,564	123,996
Curriculum Specialist	14	203	113,294	115,568	117,868	120,227	122,632	125,087
Assistant Principal, Adult Ed.	15	203	113,294	115,568	117,868	120,227	122,632	125,087

Masters Stipend \$1,300
 Doctorate Stipend \$1,650
 Nat'l Board Certification Stipend \$500

Classification/Confidential	UR	Work Year	Salary					
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Executive Director	4	225	134,492	137,184	139,926	142,721	145,577	148,490
Director	1	225	127,384	129,912	132,510	135,160	137,863	140,621
Coordinator 1	2	225	118,922	121,298	123,679	126,163	128,676	131,251
Coordinator 2	3	225	98,713	101,089	103,468	105,846	108,220	110,600
Manager, Custodial Services & Operations	5	225	88,351	88,965	91,582	94,197	96,812	99,430
Administrative Asst. to Superintendent								
Public Information Officer	7	225	89,668	92,383	95,101	97,817	100,532	103,250
Administrative Assistant	6	225	78,603	81,119	83,736	86,351	88,966	91,582
Management Assistant	8	225	78,602	81,119	83,736	86,351	88,966	91,582

Longevity payments for continuous satisfactory employment as a classified manager or confidential employee:
 3% after 5 years 5% after 15 years 7% after 25 years 9% after 35 years
 4% after 10 years 6% after 20 years 8% after 30 years

*Child Nutrition Director work year is 216 days at the per diem on Page 2

Includes: 2% increase over 2016-17 rates.
 17-18 Mgmt Agreement also includes a 1% QJ Salary Schedule

Masters Stipend \$1,300
 Doctorate Stipend \$1,650
 Nat'l Board Certification Stipend \$500
 Effective: 7/1/2017
 Board Approved: 1/16/2018

PLEASANTON UNIFIED SCHOOL DISTRICT
2017- 2018 MANAGEMENT/CONFIDENTIAL SALARY SCHEDULE
 Effective July 1, 2017 - June 30, 2018

EXHIBIT A

Classification Management	R	Work Year	Steps					
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Senior Director, Student Programs & Services	20	220	654.87	667.96	681.32	694.94	708.86	746.20
Senior Director, Student Services	20	220	654.67	667.96	681.32	694.94	708.86	746.20
Senior Director	1	220	654.87	667.96	681.32	694.93	708.86	723.02
Principal, Grades 9-12	2	220	643.97	656.86	669.99	683.39	697.06	711.01
Principal, Grades 6-8	4	216	626.10	637.60	650.36	663.36	676.63	690.16
Director	3	220	611.33	623.56	636.03	648.73	661.71	674.95
Principal, Grades K-5	7	210	605.43	617.55	629.90	642.50	655.35	668.46
Principal, Alternative Education	8	216	605.34	617.45	629.82	642.40	655.25	668.35
Director of Adult Education & Summer Programs	6	212	605.34	606.34	607.34	608.34	609.34	610.34
Coordinator, Career Tech & Apprenticeship								
Vice Principal, Grades 9-12	12	210	597.01	608.96	621.14	633.56	646.22	659.15
Coordinator, Alternative Programs	6	210	590.43	602.25	614.29	626.57	639.10	651.89
Coordinator	11	210	590.43	602.26	614.29	626.57	639.11	651.89
Coordinator, Social Projects	10	216	590.43	591.43	592.43	593.43	594.43	595.43
Coordinator, Extended Day Academic Intervention Program								
Coordinator, Assessment								
Assistant Director, Clinical Services	18	220	590.43	602.24	614.29	626.57	639.10	651.88
Assistant Director								
Program Director TV/TIP	19	216	590.44	602.24	614.28	626.56	639.11	651.88
Coordinator 2	9	190	587.12	598.87	610.84	623.06	635.52	648.23
Vice Principal, Grades 6-8	13	207	578.68	590.26	602.06	614.09	626.39	638.91
Coordinator, PBIS Grant								
Vice Principal, Alternative Education	17	207	573.17	584.64	596.33	608.26	620.43	632.84
Vice Principal, Grades K-5	16	200	561.53	572.75	584.21	595.90	607.82	619.98
Curriculum Specialist	14	203	558.10	569.25	580.63	592.25	604.10	616.19
Assistant Principal, Adult Ed.	15	203	558.10	569.25	580.63	592.25	604.10	616.19

Classification Management/Confidential	R	Work Year	Steps					
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Executive Director	4	225	597.74	609.71	621.89	634.32	647.01	659.95
Director	1	225	566.06	577.39	588.93	600.71	612.72	624.98
Coordinator 1	2	225	628.54	639.10	649.69	660.68	671.89	683.34
Coordinator 2	3	225	438.72	449.28	459.86	470.42	480.98	491.56
Manager, Custodial Services & Operations								
Administrative Asst. to Superintendent	5	225	383.78	395.40	407.03	418.65	430.28	441.91
Public Information Officer	5	225	398.52	410.59	422.67	434.74	446.81	458.89
Administrative Assistant	6	225	348.90	360.63	372.16	383.78	395.40	407.03
Management Assistant	8	225	348.90	360.63	372.16	383.78	395.41	407.03

Longevity payments for continuous satisfactory employment as a classified manager or confidential employee

3% after 5 years 6% after 15 years 7% after 25 years 9% after 35 years
 4% after 10 years 6% after 20 years 8% after 30 years

*Child Nutrition Director 2 work year is 215 days at this per diem

Includes 2% Increase over 2016-17 rates.

T-18 Mgmt agreement also includes a 1% ♦ Salary Schedule

Effective: 7/1/2017
 Board Approved: 1/16/2018



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
JOINT POWERS GOVERNING BOARD MEETING
May 2, 2018

INFORMATION ITEM – 9.1

AGENDA ITEM:

9.1 – Course Offerings for 2018-2019

BACKGROUND:

Registration within the TVROP Member Districts occurs between February and April. Typically in May, the Coordinating Council reviews the requests and recommendations of the TVROP Administration. Member Districts' administration and counselors collaborate to ensure proper placement of the ROP courses on their site Master Schedule. Tri-Valley ROP courses that accept traveling students are offered typically at the start of school the school day or after lunch as to avoid conflict with students' home school scheduling. Letters to students, informing them of placement, will go out at the end of June explaining the logistics for traveling classes, including maps, parking information, and bell schedules.

FISCAL IMPACT:

All course costs shall be reflected in the 2018 – 2019 proposed budget

SUPPORTING DOCUMENTS:

- Tri-Valley Regional Occupational Program Proposed Courses for 2018 – 2019

Tri-Valley Regional Occupational Program 2018-2019
Final DRAFT April 27, 2018

201 - Amador Valley High School - 1155 Santa Rita Rd, Pleasanton, CA 94566										School Year: Aug. 13- May 31
	A Period	1 st	2 nd	Brunch	3 rd	4 th	Access	Lunch	5 th	6 th
Mon, Tues, Friday	7:00 – 7:55	8:00 – 8:57	9:03 – 10:00	10:00 – 10:09	10:15 – 11:12	11:18 – 12:19		12:19 – 12:53	12:59-1:56	2:02 – 2:59
Wednesday	Collaboration Day 8:00-8:45	8:50 – 10:20		10:20 – 10:29	10:35 – 12:05		12:11 - 12:51	12:51 – 1:25	1:31 – 3:01	
Thursday	7:00 - 8:45		8:50 - 10:20	10:20 - 10:29		10:35 - 12:05	12:11 - 12:51	12:51 - 1:25		1:31 - 3:01
Douglas Den Hartog Room: P9 Ph: 461-5199		Integrated Marketing Com. ROP132011	Integrated Marketing Com. ROP132012		Econ of Bus Ownership ROP98511	CVE			CVE	
Diana Hasenpflug Room: P1 Ph: 833-7520 x7234		PE (PUSD)	PE (PUSD)		PE (PUSD)				Sports Med Ath. Trainer I + CC Supervision ROP992511	Sports Med Ath. Trainer I & II + CC Supervision I-ROP992512 II - ROP992711
Kisha Harris Room: P9 Ph: 461-6100		M, W, F - @ Las Positas T, Th. - @ Alameda County Sheriff's Regional Training Center				Intro to Criminal Justice ROP141111			Intro to Criminal Justice @ DHS	Intro to Criminal Justice @ DHS
Robin Battaglia		AP Environmental Science ROP951611								
Tony Dennis Room: G2		Aerospace Eng. ROP961711								
TBD Career Center	Phone: 461-6128 / Fax: 462-6738 / Hours: Mon-Fri. 8:15 – 4:45 pm									

833-3300	1st	2 nd	3 rd	4 th	Lunch	5 th	6 th	After School (no ROP 7th P Classes Taught)
	8:00-8:51	8:56-9:51	9:56-10:47	10:52-11:43	11:43 - 12:39	12:44-1:35	1:40-2:31	2:36-3:27
Dave Uken Room:	Comp Int. Mfg. ROP121021							
Eugene Chou Room:				Principles of Eng. ROP961621				
Kim Connors: K106/K108 833-3300, x7170	Sports Med @ GHS T2, T3			Intro to Health Careers (9-10 th Graders) ROP992823		Sports Med. Ath. Trainer I + CC supervision ROP992521	Intro to Health Careers (9-10 th Graders) ROP992821	Intro to Health Careers (11-12 th Graders) ROP992822
Don Nyswonger Room: Q15 Phone: TBD	Cyber Security ICT Essentials I ROP114421							
Kisha Harris Room: J107 833-3300 x7134	M, W, F - @ Las Positas T, Th. - @ Alameda County Sheriff's Regional Training Center			Intro to Criminal Justice @AVHS		Intro to Criminal Justice ROP141121	Intro to Criminal Justice ROP141122	
Jodi Morgan Room: Q15	CVE Supervision	CVE Supervision		Integrated Marketing Com. ROP132021		Sports Enter. Marketing ROP131621	Econ of Bus Ownership ROP981521	
Chris Meyer Room N108 833-3360 x7055			Video Game Art & Design (DHS students Only) ROP922921	Video Game Art & Design (DHS students Only) ROP922922		Animation & Motion Graphics I ROP921021		Video Game Art & Design (Travelers) (3:25 - 4:15) ROP922923
Leann Nobida Career Center	Phone: 833-3360 FAX: 833-3322 Hours: Monday - Friday, 7:30 am - 4:00 pm							

Collaboration Days Bell Schedule

0 Period: 7:00-7:44	P1	P2	P3	P4	Lunch	P5	P6	P7
Collaboration: 7:55-8:55	9 :00-9 :44	9:49 - 10:33	10:38 - 11:22	11:27 - 12:11	12:11 - 1:01	1:06 - 1:50	1 :55 - 2 :39	2 :44 - 3 :28

	A Period	1 st	2 nd	3 rd	4 th	Lunch	Falcon Flex	5 th	6 th	B
Mon, Wed., Friday	7:42 - 8:35	8:40 - 9:33	9:39 - 10:32	10:38 - 11:31	11:37 - 12:30	12:30 - 1:00		1:06 - 1:59	2:05 - 2:58	3:04 - 3:57
Tuesday, Thursday	7:00 - 7:52	8:00 - 8:52	8:58 - 9:50	9:56 - 10:48	10:54 - 11:46	11:46 - 12:16	12:22 - 1:02	1:08 - 2:00	2:06 - 2:58	3:04 - 3:56
Fabiola Salceda Room: P4 Ph: 461-6600, x 5835		Dev. Psych. of Children I +Off-site CC Supervision ROP941031						Dev. Psych. of Children I +Off-site CC Supervision ROP941032		
TBD Room: P4 Ph: 461-6600, x5834				Intro to Criminal Justice ROP141131				@LHS	@LHS	
Josh Hill Room J10		Principles of BioMed ROP993031								
Ross Kassbaum		Culinary Arts ROP101031								
Tami Raaker Room: A4 Ph: 461-0425			Integrated Marketing Comm. ROP132031	Sports Enter. Marketing ROP131631	Econ of Bus Ownership ROP981531			CVE	CVE	
Nancy McNeil Room: P3 Ph: 461-5604								Nursing Careers +CC Supervision ROP992031		
Katie Helfrich Room: P10 Ph: 461-6600, x5834		@LHS	@LHS	@LHS					Sports Med I & II +CC Supervision I - ROP992531 II - ROP992731	
Sara Beyne Room: P3 Ph: 461-5604		Medical Occupations ROP991531						Fall EMR ROP992631 8.27-12.20 (5:30-7:30)	Spring EMR ROP992632 1.28-5.23 (5:30-7:30)	
Chris Jones								AP Environmental Science ROP951631		
Solana Olsen Career Center	Phone: 461-6606 FAX: 461-6633 Hours: Monday - Friday, 7:30 - 4:00 pm									

606-4800	Trimester	1st	2 nd	3 rd	Lunch	4th	5 th
		8:00-9:10	9:20-10:30	10:40-11:55	11:55-12:35	12:35-1:45	1:55-3:05
Kim Connors Room: 108 Ph: 606-4800 x3661	T1: 8/21-11/17					@ DHS (12:44 - 3:27)	
	T2: 11/27-3/8	Sports Med. Ath. Trainer I + CC supervision ROP992541					
	T3: 3/12-6/7						
Christine Buckley Room: 108 Ph: 606-4800 x3640	T1: 8/21-11/17			Medical Occupations + Off-site CC supervision ROP991541		Medical Occupations (1:05 – 3:05) + Off-site CC supervision ROP991542 (Travelers)	
	T2: 11/27-3/8	Medical Occupations + Off-site CC supervision ROP991541					
	T3: 3/12-6/7						
Debbie Nelson Room: 400 Ph: 606-4800 x3557	T1: 8/21-11/17	CVE Supervision	Integrated Marketing Com. ROP132041	Econ of Bus Ownership ROP981541		Integrated Marketing Com. (LHS Travelers) ROP132042	Intro to Business Careers ROP981041
	T2: 11/27-3/8	CVE Supervision					
	T3: 3/12-6/7		Intro to Business Careers ROP981042	Intro to Business Careers ROP981043			
Dawn Pavon Room: 609 Cell: 872-8277	T1: 8/21-11/17	@LHS (8:35 - 10:35)				Dev Psych of Children I & II (12:35 – 2:35) + Off-site CC supervision ROP941041 / ROP941141	
	T2: 11/27-3/8						
	T3: 3/12-6/7						
Danielle Watson Career Center	Phone: 606-4800 x 3520 FAX: 606-4808 Hours : Monday – Friday 7:30am – 4:00pm						
WEDNESDAY COLLABORATION BELL SCHEDULE :							
T1-T3	ASE 8:00-8:25	1 st Period 8:30-9:20	2 st Period 9:30-10:20	3 rd Period 10:30-11:25	Lunch 11:25-12:00	4 th Period 12:00-12:50	5 th Period 1:00-1:50

606-9534	Trimester	1 st	2 nd	3 rd	Lunch	4 th	5 th
		8:00-9:10	9:20-10:35	10:40-11:55	11:55-12:30	12:35-1:45	1:55-3:05
TBD Room: P9 Cell: 642-9534	T1: 8/21-11/17 T2: 11/27-3/8 T3: 3/12-6/7			@FHS		Intro to Criminal Justice ROP141151	Intro to Criminal Justice ROP141152
Dawn Pavon Room: 7 Ph: 925-872-8277	T1: 8/21-11/17 T2: 11/27-3/8 T3: 3/12-6/7	Dev. Psych. of Children I & II (8:35 – 10:35) + Off-site CC supervision ROP941051 / ROP 941151		ROP Teacher/LHS Class		@ GHS (12:35 – 2:35) + Off-site CC supervision	
Jessie Mejia-Mendoza Room: 220 Ph:606-4812 x2434	T1-8/21-11/17 T2-11/27-3/8 T3-3/12-6/7	Auto Body Repair I & II ROP151051 / ROP151151	Auto Body Repair I & II ROP151052 / ROP151152				
Ed Woodworth Room: 218 Ph: 606-4812 x2435	T1: 8/21-11/17 T2: 11/27-3/8 T3: 3/12-6/7	ROP Teacher/LHS Class ROP Teacher/LHS Class ROP Teacher/LHS Class	Auto Technology ROP151851	ROP Teacher/LHS Class ROP Teacher/LHS Class ROP Teacher/LHS Class			Auto Technology (travelers into LHS) (1:00 – 3:00) ROP151852
Katie Helfrich Room: P9 Ph: 606-4812	T1: 8/21-11/17 T2: 11/27-3/8 T3: 3/12-6/7	Intro to Health Careers ROP992851	Sports Med. Ath. Trainer I + CC supervision ROP992551	Sports Med. Ath. Trainer I & II + CC supervision I - ROP992552 II - ROP992751			@ FHS
TBD Room: TBD	T1: 8/21-11/17 T2: 11/27-3/8 T3: 3/12-6/7	Civil Eng & Arch-A ROP961251	Civil Eng & Arch-B ROP961252				
Tom Curl	T1: 8/21-11/17 T2: 11/27-3/8 T3: 3/12-6/7	Cyber Security ICT Essentials I ROP114451					
P. Cabading Career Center	Phone: 606-4812 x2330 FAX: 606-4851 Hours: Monday – Friday 10:00am – 2:00pm						
WEDNESDAY COLLABORATION BELL SCHEDULE :							
Wed Schedule	1 st	2 nd	3 rd	Lunch	4 th	5 th	Collaboration
	8:00-8:55	9:05-10:05	10:15-11:00	11:10-11:45	11:50-12:45	12:55-1:50	2:00-3:05

Las Positas College - 3000 Campus Hill Dr, Livermore, CA 94551 -- School Year: Aug. 14 - May 24

Monday, Wednesday, Friday

M, W, F	8:00 -10:00
Kisha Harris Bldg. 2200 Rm. 2206 Park in "F"	Criminal Justice Academy ROP141291

Alameda County Sheriff's Regional Training Center - 6289 Madigan Rd, Dublin, CA -- School Year: Aug. 14 - May 24

Tuesday, Thursday

Tues., Thurs.	8:00 -10:00
Kisha Harris Alameda County Sheriff's Office	Criminal Justice Academy ROP141291

VILLAGE HIGH SCHOOL (PUSD) - 4645 Bernal Ave., Pleasanton, CA 94566 -- School Year: Aug. 14 - June 1

	10:05 - 10:50
TBD Room 702	Work Experience Education ROP161091

Middle College High School at Las Positas College Bell Schedule

Juniors: 8AM -11AM

School Year: August 13, 2018 - May 24, 2019

Seniors: 11AM-2PM

	Monday			Tuesday			Wednesday			Thursday			Friday		
	Verbis	Gauthier	Mogilefsky	Verbis	Gauthier	Mogilefsky	Verbis	Gauthier	Mogilefsky	Verbis	Gauthier	Mogilefsky	Verbis	Gauthier	Mogilefsky
8-9	11 US B	11 ELA A		11 US B	11 ELA A		11 US A	11 ELA B		11 US B	11 ELA A		11 US A	11 ELA B	
9-10	11 US A	11 ELA B	Office Hours	11 US B	11 ELA A	Office Hours	11 US A	11 ELA B	Office Hours	11 US B	11 ELA A	Office Hours	11 US A	11 ELA B	Office Hours
10-11	10-10:30 Office Hrs. 10:30-11:00 Lunch	11 AVID A	11 AVID B	10-10:30 Office Hrs. 10:30-11:00 Lunch	11 AVID A	11 AVID B	10-10:30 Office Hrs. 10:30-11:00 Lunch	11 AVID A	11 AVID B	10-10:30 Office Hrs. 10:30-11:00 Lunch	11 AVID A	11 AVID B	10-10:30 Office Hrs. 10:30-11:00 Lunch	11 AVID A	11 AVID B
11-12	12 Econ/Civics A	Office Hours	12 ERWC B	12 Econ/Civic B	Office Hours	12 ERWC A	12 Econ/Civics A	Office Hours	12 ERWC B	12 Econ/Civic B	Office Hours	12 ERWC A	12 Econ/Civics A	Office Hours	12 ERWC B
12-1	12 Econ/Civics B		12 ERWC A	12 Econ/Civic B		12 ERWC A	12 Econ/Civics A		12 ERWC B	12 Econ/Civic B		12 ERWC A	12 Econ/Civics A		12 ERWC B
1-2	12 AVID A		12 AVID B	12 AVID A		12 AVID B	12 AVID A		12 AVID B	12 AVID A		12 AVID B	12 AVID A		12 AVID B
2-2:30	Office Hrs.		Lunch	Office Hrs.		Lunch	Office Hrs.		Lunch	Office Hrs.		Lunch	Office Hrs.		Lunch



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
JOINT POWERS GOVERNING BOARD MEETING
May 2, 2018

ACTION ITEM - 9.2

AGENDA ITEM:

9.2 - Approval of Personnel Document #050218

RECOMMENDED ACTION:

Approve Personnel Document #050218, as presented

BACKGROUND:

The Board must act on all issues regarding employees of the TVROP. The Personnel Document specifics each area, to include, new hires, resignations, retirements and vacancies.

FISCAL IMPACT:

Personnel expenses are included in the budget.

SUPPORTING DOCUMENTS:

- Personnel Document #050218

Moved by:

Seconded by:

Passed by:

PERSONNEL DOCUMENT #050218

TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM

Name / FTE	Description / Location	Effective Date	Superintendent's Recommendation
<u>2017-2018 CLASSIFIED HIRE</u>			
Christin Crawford .50	Attendance/Secretary I	04/09/2018	Approve
<u>2017-2018 HOURLY VACANCY</u>			
TBA Hourly	Student Clerical Intern	04/09/2018	Approve
<u>2017-2018 CLASSIFIED RESIGNATION</u>			
Deborah Walker 1.0	College & Career Specialist	06/02/2018	Approve
<u>2017-2018 CERTIFICATED RETIRE</u>			
David Lang 1.0	Instructor, Criminal Justice	08/31/2018	Approve
<u>2018-2019 CERTIFICATED VACANCY</u>			
TBA .80	Instructor, Criminal Justice	08/08/2018	Approve
<u>2018-2019 CLASSIFIED VACANCY</u>			
TBA 1.0	College & Career Specialist	08/07/2018	Approve